

**Westerville North Academic Boosters
Meeting Minutes
September 2, 2015-- 6:00 pm**

Meeting called to order at 6:08 pm.

Introductions were made to the group.

Officers in attendance: Tracey King, Tiffany Thompson, Leslie Bodkin, Kurt Yancey, and Cheryl Bergsman

Secretary's Report—Cheryl Bergsman—The May 6th, 2015 meeting minutes were reviewed. A motion was made by Nancy McFarland to accept minutes. It was seconded by Kurt Yancey. Minutes were accepted and approved.

Treasurer's Report—Tiffany Thompson—Robyn and Jim completed the audit. Robyn did a quick overview of her detailed report. Overall, the papers were organized and processed properly. She cited three opportunities. They were the following: 1. Set a procedure if an item exceeds the budget number, 2. Have a procedure for cash handling process, 3. Assign a co-signer for check, cash or any other transaction.

Tiffany reviewed proposed budget for 2015-2016 year. A motion to accept was made by Robyn Pryfogle, Kristin Legin seconded. Budget was approved by everyone. Kurt asked about medallions. Tracey said we had ordered pins & letters and would most likely need to order medallions. Tiffany also addressed 2 of the 3 items above. She assigned Leslie Bodkin as the co-signer. She created a form for transactions that required two people to verify. Tiffany reviewed July-August reports and YTD numbers. Robyn brought up getting Liability coverage for the organization. This would be Officers liability Insurance that would cover officers in case someone chose to sue. Nancy McFarland made a motion to get the insurance for \$65. It was approved by all.

NHS—Leslie Bodkin—NHS has a meeting next week. We may have students attend the Boosters meeting next month. She sent a list of what we support with to get more people involved. Already this year, she has seen more involvement. There was not any presence from the Academic Boosters last year at the NHS Induction ceremony. She highly recommended that we send a representative to this event. A letter to parents/students was sent out 9/1/15 introducing the Academic Boosters to this group and explaining what we offer. We hope to encourage student representation.

Principal's Report-Kurt Yancey—

1. Schedule Pick went well - Thank you for all of the volunteers!
2. Opening of School - August 13, 2015
3. Opening Ceremony - August 14, 2015
 - Lots of parents
 - Feedback was that it was one of our best yet.
4. School Picture Day was August 18. 2015
5. Make up day was today, September 2, 2015
 - Picture re-take is at the end of Sept.

6. Open House on August 19, 2015 was well attended
 - Thank you for all of your support
7. School Report Card –comes out this January
 - Talk about goals for the year (matriculation and discipline)-working on improving grade elevation percentage's based upon last year's results
 - Warrior Way Points Program—program for reinforcing positive behavior through a point system, trying to reduce discipline concerns
 - Aspire results not sent the manner that he thought it would be sent
8. Underclassmen Awards
 - Merit Roll combined with this evening
 - Booster Certs to be in the folders
 - Speaker?
 - Email sent today - already have 184 RSVPs. May have to have a back-up plan using the gym is this gets much larger
9. P/T Conferences are Sept. 16 and 17, with no school on the 18th
 - 5:00 – 8:30 on both nights
 - Conference sign-ups are on-line
- 10 . Early Release – September 24, 2015
11. We are working with NRP again this year.
12. 2 National Merit Semifinalists
13. ACT Scores - remain the same but we increased the amount of students who took the test.

Pupil Services-Julie Taylor

- ❏ Two new additions to the department—Colleen Beaterman and Ron Houck
- ❏ Good turnout at Senior parent meeting
- ❏ Asked about clarifying underclassman awards to educate parents who were confused—Tracey King reviewed
- ❏ Julie review several dates:
 - September 15—Warrior Way Leadership Summit—will need some support -- 130 students participating, will form a club based upon this summit
 - September 20—Otterbein College Fair, 1:00-3:30
 - October 12-----ACT Boot Camp, time TBD
 - October 14-----PSAT, sign up starts on 9/8-\$16.00
 - October 16-17---College Application Day
 - October 26-30—OGT—those who did not pass
 - Scholarship/Financial Aid meeting—December 16, 6:30
- ❏ Naviance—new computer program the district has purchased. Training for teachers last week. Next step is to introduce to each grade starting with seniors. Targeted to be completed by end of September.
This program will have a family connection portion as well. It will have a lot of resources to support students throughout their HS career
- ❏ New Minority Scholars Program—student led and student mentored, three teachers will be supporting the program
- ❏ College visits starting

- ❏ Counselors have a Remind Me program, each one has a grade and helps remind students of upcoming events

Committee Reports-

Membership—Heidi Stone—not present. Tracey King reported.

We have ~78 members. Tracey will work on different tactics to get more teachers involved.

Fundraising—Janet Steele/Kristin Legin—

- ✳ Concessions: Open House \$266.16 profit, 1st day was better than the second day
- ✳ Clings: Sold 26 between Open House and Football game
- ✳ School store will sell the clings
- ✳ Kristin will sell clings at basketball games instead of a 50/50 raffle
- ✳ Kristin will go to two more football games to sell clings

Hospitality Report-Lauren Hoffman

- Hospitality started the year with WNHS Open House on Wednesday, August 19th. We served cookies and punch for parents, staff and students. Thanks to everyone who volunteered their time with set up, working Academic Booster tables and clean-up. Also, a thank you to Westerville custodian and staff for their assistance. We put out the donation jars and did very well with donations for Academic Boosters.
- We are in the process of planning the Evening of Excellence and the Academic Awards Banquet.
- We have sent out a request for volunteers and cookie donations for the Evening of Excellence. So far: Lynne Evans, Gretchen Zody, Tracey King, Lauren Hoffman, Tami Hinz, Heather Fitzwater, Dora Elefteriou, Heidi Stone, Janet Steele, Nancy McFarland, Tiffany Thompson, Leslie Bodkin, Carrie Stephany, Julie Godfrey, Linda Akkari, Melissa Hampshire, Anita Riehl, Julie Doel, Lauren Hoffman, and Bonnie Joseph have signed up to provide cookies. Only Bonnie Joseph has signed up to help that night at the Academic Booster Tables. We are in need of volunteers for set up, manning tables and clean up. We could also use more cookies donations. Over 455 students have been invited to the Evening of Excellence
- The Academic Awards Banquet is on Tuesday, October 20, 2015, at North in the Commons. About 258 students will be invited to the Academic Awards Banquet.
- The speaker for Academic Awards banquet will be Jim McCann, who is a past WNHS Principal, founder of the Warrior and Westerville Way and community leader. He received a special award last night at the Westerville City Council meeting for his community service and leadership.
- The food will be catered by Monte Carlo restaurant in Westerville. We opted to go with them since they can provide the same menu options at a significantly lower cost and will deliver as well. The menus will be penne pasta with meatballs, salad, and rolls and butter. The cost will be \$4.79 per person. Academic Boosters will provide drinks, dessert and paper goods.

- We will be mailing invitations in September and will ask for RSVPs due back for attendance and dinner 2 weeks prior to the event.
- We will send out a request for volunteers to help set up, serve, and clean up for the Academic Awards Banquet.
- We need to see about the possibility of storage options at WNHS for Academic Boosters. It would be very helpful if we could store our paper goods, serving trays, beverage dispensers, donation jars, banner, etc. at WNHS. Is that a possibility? Right now it is stored at various Academic Booster Board members' houses and transported to and from for every event which is cumbersome and time consuming.
- We will be purchasing another beverage dispenser sometime in the near future as one of ours was damaged. Should be able to be purchased for around \$30 or less.

New Business-

- ✓ "One Call" used to clear up continued confusion regarding awards
- ✓ Teacher/staff membership solicitation
- ✓ Challenge Day event—Nancy reviewed the event. It is on 10/13/15. This supports Challenge Day and other programs.
- ✓ Tracking/donation sheets handed out for the year

The next meeting is on October 7 at 6:00 pm.

A motion to adjourn was made by Kurt Yancey. The motion was seconded by Nancy McFarland.

Meeting adjourned at 8:16 pm.