

Westerville North High School
1st SEMESTER EXAM SCHEDULE
2014-2015 School Year

The first semester exams are scheduled for December 17, 18 and 19. During these three days, **Westerville North**, Westerville Central and Westerville South will operate on a special “exam schedule”. Each exam day will be structured into 3 periods and a lunch (see schedule below). Students are required to attend all of their regularly scheduled exam classes. A request may be made by a parent or guardian that WNHS supervise your son or daughter during non-exam periods. This would include a study hall or lunch period—depending on his or her schedule. **If this form is not returned, your son or daughter will be under your supervision during these hours.** If you are requesting us to supervise your student, they will need to report to room 161. If you have any questions concerning this policy, please contact Mrs. McGeorge (614) 797-6207 in the front office.

1st SEMESTER EXAM SCHEDULE

Day 1 Wednesday, December 17th				Day 2 Thursday, December 18th				Day 3 Friday, December 19th			
Pd.	Begins	Ends	Shuttle	Pd.	Begins	Ends	Shuttle	Pd.	Begins	Ends	Shuttle
1	7:30	9:17	7:15	7	7:30	9:17	7:15	4	7:30	9:17	7:15
2	9:27	11:14	9:15	3	9:27	11:14	9:15	8	9:27	11:14	9:15
Lunch	11:14	12:01		Lunch	11:14	12:01		Lunch	11:14	12:01	
6	12:11	2:00	NT	5	12:11	2:00	NT	Make-up	12:11	2:00	NT

*NT=normal time

1. **Transportation** – Buses will run on a regular schedule with pickup and departure as if it were a normal day of school.
2. **Parking** – Exam days will be first come, first served. Students should park **only** in student areas (white line spaces).
3. **Vocational Students** – The vocational buses will operate on their regular schedule. Please take a copy of the official exam schedule to your Career Center teacher and attempt to resolve any conflicts. See Mr. Kloepfer in the Pupil Services office if you need assistance in resolving a Career Center exam conflict.
4. **Lunch Period** – We will have a 47-minute lunch period each day. Students may pack a bag lunch or buy lunch from the WNHS Cafeteria in the commons during each of the three exam days.
5. **Exam Period Structure** – Each exam period may provide some time for review or study with the remaining time devoted to the exam. Students must stay in the classroom for the entire period of time.
6. **Illness** – *It is the responsibility of students who are ill to have their parents call the Attendance Office (614-797-6230).* Students must make their own arrangements with teachers to make up missed exams.
7. **School Closing**—In the event of an emergency school closing during the examination schedule, the order of exams will be maintained with the first day back being an examination day.

(Cut and Return)

This form should be returned ONLY if you are requesting WNHS to provide supervision.

SUPERVISION FORM 1ST SEMESTER NON-EXAM PERIODS ONLY

I am requesting that WNHS provide supervision for the non-examination periods.

Student's Name _____

Parent Signature _____

Phone Number (_____) _____

Periods/Days supervision is requested _____

HAVE YOUR SON OR DAUGHTER RETURN THIS FORM TO THE FRONT OFFICE:
ATTENTION: Mrs. McGeorge, BY Tuesday, December 9, 2014